

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on June 14, 2021, at 7:00 p.m. in Meeting Room A at the Barrington Area Library.

Notice of this meeting was sent to the Board and the Press on June 11, 2021.

Present and acting as trustees:

Carrie Carr
Jennifer Lucas
Jan Miller
Don Minner
Anne Ordway
Bill Pizzi

Also in attendance:

Ken Florey, Attorney, Robbins Schwartz
Peter Ordway, Barrington Resident
Rachel Tuerck, Barrington Resident
Steve Wang, Barrington Resident

Vicki Rakowski, Executive Director
Cheryl Riendeau, Finance Manager
Lisa Stordahl, Office Manager
Tammy Surprise, Human Resources Specialist

I. CALL TO ORDER

President Minner called the meeting to order at 7:00 p.m. Ms. Lucas and Ms. Ordway took the Oath of Office due to their recent election to the board.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Minner welcomed all to the meeting and asked the guests if any would like to address the board. Ms. Rachel Tuerck wished to thank the board and library for the creative programming and services provided during the last year.

IV. APPROVAL OF THE MINUTES

The minutes from the May 10, 2021 Regular Meeting and the June 9, 2021 Budget Committee Meeting were reviewed. President Minner asked if there were any questions or corrections to the minutes as presented. There were none. A motion to approve the Regular Meeting and Budget Committee Meeting minutes was made by Mr. Minner and seconded by Ms. Carr.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Minner recognized Deborah Peters, Material Services, and Stacy Eyman, Technical Services, for their milestone anniversaries with the library. The Board thanks them for their continued great service to the library.

The organization of the Board was the next order of business. Mr. Minner stated that after many years serving as Board President, it was time to pass the baton and nominated Carrie Carr to serve as President. The nomination was seconded by Mr. Pizzi. There were no other nominations for this position.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Ms. Carr nominated Mr. Minner to serve as Vice President of the Board. The nomination was seconded by Ms. Lucas. There were no other nominations for Vice President.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Ms. Carr nominated Ms. Lucas to serve as Treasurer of the Board. Mr. Pizzi seconded the nomination. There were no other nominations for this position.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Ms. Carr nominated Ms. Miller to serve as Secretary of the Board. The nomination was seconded by Mr. Pizzi. There were no other nominations for this position.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi

Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Vice President Minner turned the meeting over to President Carr.

Committee assignments were reviewed. It was determined that all board members will look at the committees and email President Carr to let her know which committees they would like to serve on moving forward. Vice President Minner stated that all committee meetings were open to the board at large, even if the board member is not a named member of that committee. Committee assignments will be decided at the July Meeting.

President Carr thanked the Stillaguamish Valley Genealogical Society for the \$25.00 donation to the library.

Treasurer's Report

President Carr presented the Treasurer's report. The beginning balance was \$9,682,198.41 with receipts of \$397,417.31 and expenditures of \$514,511.28; leaving an ending balance of \$9,565,104.44. Eleven months into the fiscal year, revenues are 79.99% of anticipated and expenditures are 72.52% of the budget.

Vice President Minner moved to approve the Treasurer's Report and bills for payment as presented. Trustee Pizzi seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Rakowski was glad to report that we are seeing a promising increase in visitors to the library. Summer Reading is up and running and has generated a very positive response from families. We are increasing capacity in our study rooms to pre-pandemic levels and have reintroduced more furniture so that customers can sit and enjoy their materials in the library setting.

The Head of Operations position, formerly held by Director Rakowski, has been filled by Jason Pinshower, the current Head of Adult Services. He will begin his new role on June 28, 2021.

Positive customer feedback is driving the continuation of our Take & Make kits and Parking Lot Pick-Up Services. We are looking forward to offering more in-person programming in the fall, and will most likely continue to offer some programs in a hybrid fashion to accommodate customers who prefer to attend virtually.

VI. REPORTS OF COMMITTEES

President Carr summarized the discussion held at the June 9, 2021 Budget Committee Meeting, noting that the issue of staff insurance will be discussed at the July Regular Meeting following a presentation from Director Rakowski on the different options available for consideration.

The Audit Committee will plan to meet on a date following the July Board Meeting. Lisa Stordahl will coordinate a date that will work for the Audit Committee Members.

VII. OLD BUSINESS

At 7: 22 p.m., President Carr made a motion to move to Executive Session to discuss the Sears EDA Litigation pursuant to 5 ILCS 120/2 (c)(11). The motion was seconded by Vice President Minner.

- Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
- Nays: None
- Abstain: None
- Absent: None
- Motion: CARRIED.**

The board exited Executive Session at 7:43 p.m. and returned to the Regular Meeting.

President Carr made a motion to approve the Sears EDA Tentative Settlement with Transform and authorize the attorney, Ken Florey, to sign on the Board’s behalf. Treasurer Lucas seconded the motion.

- Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
- Nays: None
- Abstain: None
- Absent: None
- Motion: CARRIED.**

Mr. Florey left the meeting at 7:45 p.m.

VIII. NEW BUSINESS

President Carr shared a letter of resignation from Trustee-Elect Stenberg due to his plan to move out of the district. The Board wishes him well.

There was discussion on the various options to fill the vacancy.

Trustee Pizzi made a motion to appoint Denise Tenyer to fill the vacant trustee position as she was the candidate that earned the next highest vote total in the recent election and has previous experience on the board. Treasurer Lucas seconded the motion.

- Ayes: Carr, Lucas, Miller, Minner, Pizzi
- Nays: Ordway
- Abstain: None

Absent: None
Motion: CARRIED.

President Carr will reach out to Ms. Tenyer. If Ms. Tenyer accepts the appointment, she will be sworn in at the July Regular Meeting and will serve until the next Trustee Election in April of 2023. If she does not accept the appointment, the Board will make a decision at the July Meeting on another option to fill the vacancy.

Director Rakowski presented Ordinance 2012-1, the Schedule of Regular Meetings of the Board of Library Trustees for the Fiscal Year July 1, 2021 to June 30, 2022. Secretary Miller made a motion to adopt Ordinance 2021-1 as presented. Vice President Minner seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

President Carr, on behalf of the Budget, Finance and Levy Committee, made a motion to adopt Ordinance 2021-2, Ordinance Providing for the Tentative Budget and Appropriations of the Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022. As this was a committee recommendation, no second was needed.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The Public Hearing to adopt the Fiscal year 2021-2022 Budget and Appropriations Ordinance was set for September 13, 2021.

Director Rakowski presented Resolution 2021-2, An Annual Resolution Authorizing Public Library District Non-Resident Cards. Vice President Minner made a motion to approve Resolution 2021-2 as presented. The motion was seconded by Secretary Miller.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The board reviewed the Weiss Financial Ratings Contract and Service Agreement. Treasurer Lucas moved to authorize the Executive Director to sign the Contract on the board's behalf. Trustee Ordway seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

IX. GENERAL INFORMATION

Until further notice, Board Meetings will be held in person in Meeting Room A.

X: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by Vice President Minner and seconded by Trustee Pizzi. All voted aye. **The motion passed unanimously.**

The meeting adjourned at 8:13 p.m.

1st Jan Miller

Secretary